



Tring School

Headteacher: Mrs Sally Ambrose BA(Hons), NPQH
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November 2025

Dear parent/colleague

Tring School is consulting on the proposed admissions arrangements, effective from the academic year 2027/28, and is seeking responses from parents/carers, schools and community groups.

We are proposing to make changes to the School's admissions arrangements and are seeking your feedback in accordance with the Admissions Code of Practice 2021 (the 'Code').

Please read this page very carefully as it contains important information which you will need to know when applying to the school. This covering letter highlights the key change to the policy, but it is recommended that the proposed admission arrangements be read in full.

The current Admissions Arrangements Oversubscription Criteria are:

1. Rule 1: Children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England, and ceased to be in state care as a result of being adopted or becoming subject to a child arrangements order or a special guardianship order.
2. Rule 2: Children of Members of Tring School Staff. Any staff member of Tring School who has been employed for 2 years or more at the time of application, or was recruited to fill a post for which there is a demonstrable skills shortage, and has a child wishing to join the school.
3. Rule 3 Sibling: Children who have a sibling at the School at the time of application, unless the sibling is in the last year of the normal age range of the school. Note: the 'normal age range' is the designated range for which the School provides, Years 7 to 13 at Tring School. A sibling means: the sister, brother, half-brother or sister, adopted brother or sister, or child of the parent/carer or partner and in any case must live in the same house from Monday to Friday
4. Rule 4: Children for whom it can be demonstrated that they have a particular medical or social need to go to the schools: Children for whom it can be demonstrated that they have a particular medical or social need to go to the school. A panel of HCC officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 4 and must clearly demonstrate why it is the only school that can meet the child's needs.
5. Rule 5 Local Parishes: Children who live in the parishes of Tring, Tring Rural, Aldbury, Wigginton and Little Gaddesden. If there are more children living in these parishes than there are places, then priority will be given to those living in these parishes who live nearest the school.

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6. Rule 6 Religious reasons: Up to a maximum of 10 places for children who can prove that they have specific religious needs to attend the School.
 - a. 6a Children who can demonstrate they have regularly worshipped and play an active role in the life of their church. Priority is given to those children with an active faith of their own. A Supplementary Information form, available on the school website, for those claiming a church place, will need to be submitted to the School and this form will need to be accompanied by a letter from the minister. The minister from the church the child attends will also need to confirm that the child regularly attends and plays an active role in the life of the church by writing directly to the School.
 - b. 6b If fewer than 10 children take the places in rule 6a then the remainder of the 10 religious places are for children whose parents/guardians can prove they have specific religious needs for their child to attend the School. The minister from the church the child's family attends will also need to confirm that the child's family regularly attends worship. A Supplementary Information Form for those claiming a church place will need to be submitted, supported by a letter from the minister of the church. This form is available on request. If there are more than 10 applications that meet this criteria, priority will be given to those who live nearest.
7. Rule 7 Distance: Children who live nearest to Tring School.

The proposed changes are:

1. **Rule 1:** Children looked after and children who were previously looked after, including those who appear (to the admission authority) to have been in state care outside of England, and ceased to be in state care as a result of being adopted or became subject to a child arrangements order or a special guardianship order.
2. **Rule 2 Children of Members of staff employed by Tring School:** Any staff member of Tring School who has been employed for 2 years or more at the time of application, or was recruited to fill a post for which there is a demonstrable skills shortage, and has a child wishing to join the school.
3. **Rule 3: Children for whom it can be demonstrated that they have a particular medical or social need to go to the school:** Children for whom it can be demonstrated that they have a particular medical or social need to go to the school. A panel of HCC officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 3 and must clearly demonstrate why it is the only school that can meet the child's needs.
4. **Rule 4 Local Parishes:** Children who live in the civil parishes of Tring, Tring Rural, Aldbury, Wigginton and Little Gaddesden. If there are more children living in these parishes than there are places, then priority will be given to those living in these parishes who live nearest the school. Parents can use the postcode finder on the Hertfordshire County Council website to check whether their address is in the catchment area.
5. **Rule 5 Sibling:** Children who have a sibling at Tring School at the time of application in Years 7 to 11. A sibling means: the sister, brother, half-brother or sister, adopted brother or sister, or child of the parent/carer or partner and in any case must live in the same house from Monday to Friday.
6. **Rule 6 Church attendance:** Up to a maximum of 10 places for children whose applications are supported by evidence that the following criteria have been met:
6a Children who can demonstrate they have regularly worshipped at a Christian church. Evidence must be provided that the child has attended services of public worship at the relevant church at least once in each calendar month, for a minimum of one year

immediately prior to the date of application. Only the child's attendance will be taken into account.

6b If fewer than 10 children qualify for places under rule 6a then the remainder of the 10 places available under Rule 6 will be allocated to children whose parents/guardians can prove they have regularly worshipped at a Christian church. Evidence must be provided that at least one of the child's parents/guardians has attended services of public worship at the relevant church at least once in each calendar month, for a minimum of one year immediately prior to the date of application.

All applicants who wish their application to be considered under Rule 6 Church attendance (a or b) must complete the School's Supplementary Information Form (SIF). The form can be downloaded from the school website. The minister of the relevant church should be asked to complete and sign the declaration in the SIF, confirming that the requirements of Rule 6a or 6b have been met. If there are more than 10 applications that meet the requirements of either Rule 6a or 6b, priority will be given within each of 6a and 6b to those children whose home address is nearest to the School.

7. **Rule 7 Distance:** Children who live nearest to Tring School.

Summary of changes

- Repositioning of sibling Rule from "Rule 3" to "Rule 5". In addition, the sibling rule has been amended to apply to Years 7-11 only
- Minor changes to wording

Tring School is required to publicly consult on proposed changes to its academies' admission arrangements for a minimum of six weeks between 1 October (at the earliest) and 31 January at the latest, in the determination year. Accordingly, the period of formal consultation opens on 14th November and ends 31st December 2025.

If you would like to comment on the proposed changes, please do so by midnight 31st December in writing for the attention of the Admissions Team, either by post to the school address, or by email at tringschool@tringschool.org.

Please do not hesitate to contact the school if you require further information.

Kind regards

Mrs S Ambrose
Headteacher